Objective of eGIRO

1. Allow parents to link their bank accounts online, so that Crest Secondary School (CSS) is able to collect fees on a regular basis.

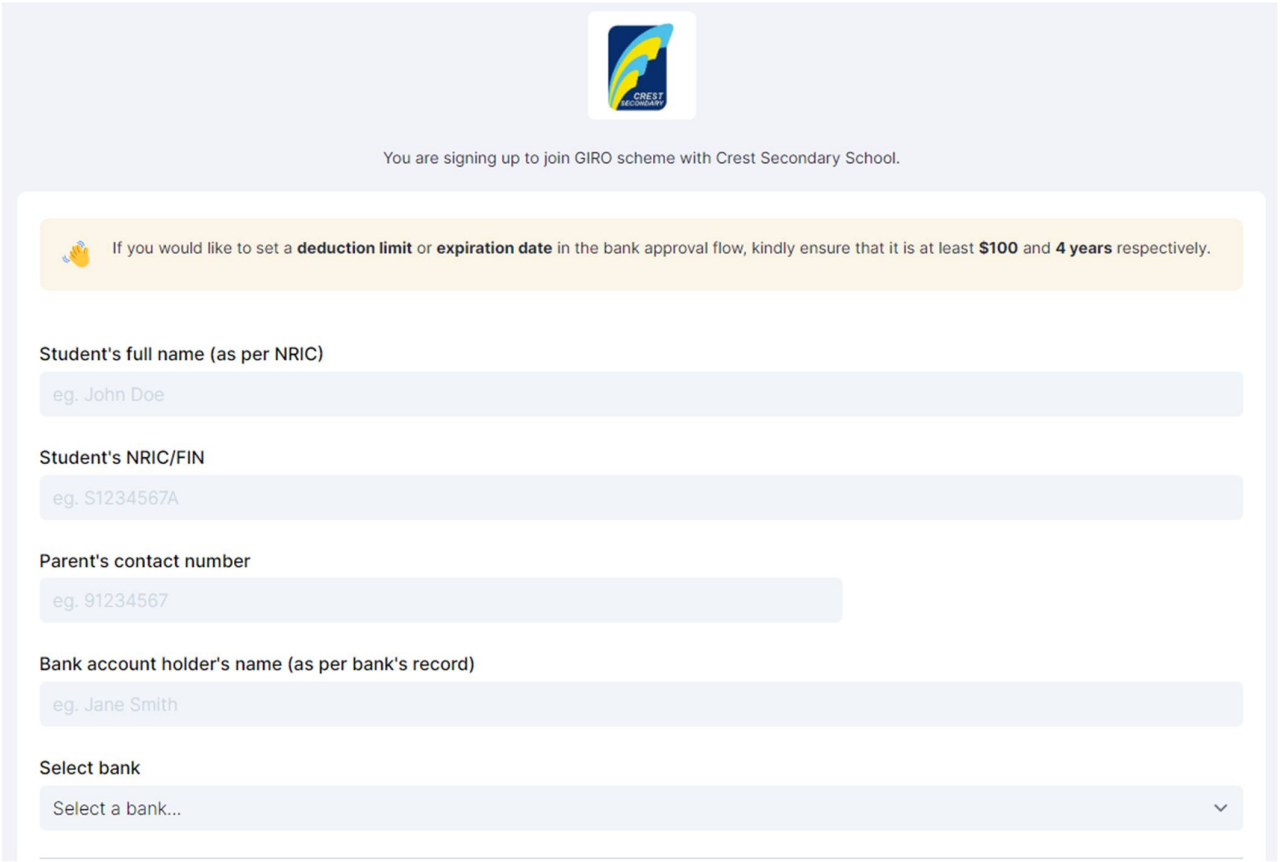
Setup Guide

Step 1

1. Visit the eGIRO Setup website. This can be done in the following ways:
    a. Visit CSS's website: https://www.crestsec.edu.sg/. Go to Everything You Need to Know → Transparent. Accountable. Clear. → Apply for eGIRO. Click on the "APPLY FOR EGIRO" at the bottom. You will be redirected to the hosted website.
    b. Visit the hosted website directly: https://hosted-egiro.tryacme.com/crest-secondary
    c. A screenshot of the website is shown below. Kindly note that this website is hosted by Acme Technology Pte Ltd (www.tryacme.com), CSS's IT vendor for eGIRO.

acme


CREST
SECONDARY


You are signing up to join GIRO scheme with Crest Secondary School.
If you would like to set a deduction limit or expiration date in the bank approval flow, kindly ensure that it is at least $100 and 4 years respectively.
Student's full name (as per NRIC)
eg. John Doe
Student's NRIC/FIN
eg. S1234567A
Parent's contact number
eg. 91234567
Bank account holder's name (as per bank's record)
eg. Jane Smith
Select bank
Select a bank...

Step 2

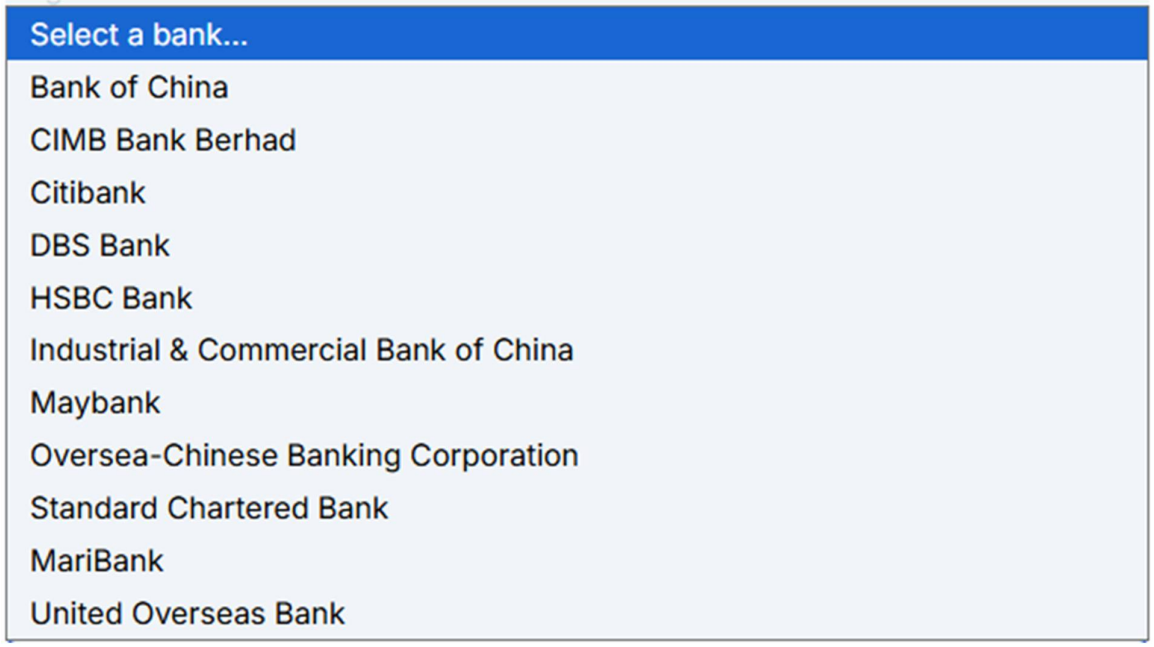
2. At the website, please fill up all the details. Here are some descriptions for each of the field on this form:

Field	Description
Student's full name	Full name of the Student as per NRIC or Passport.
Student's NRIC/FIN	Kindly key in the full number, including alphabet.
Parent's contact number	Kindly fill in a Singapore cell phone number.
Bank account holder's name	Full name of the Bank Account holder as per bank records.

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Step 3

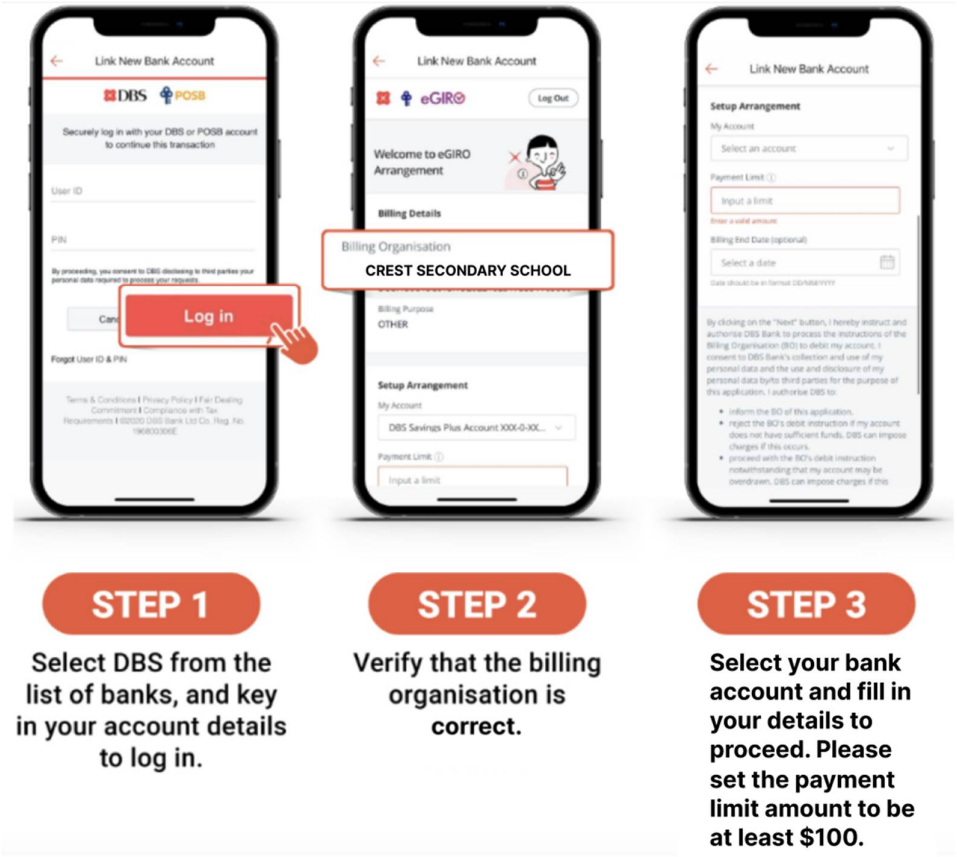
3. Kindly select your bank where you have a bank account with. The following banks are available:



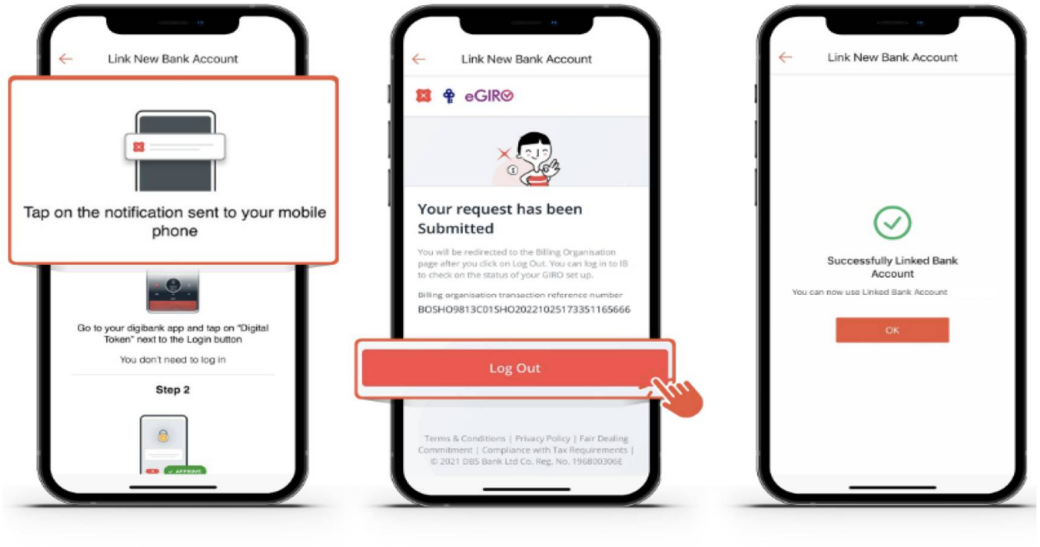
4. You will be redirected to the website of the bank you selected. Below are the screenshots for the flows for DBS, UOB, and OCBC.

acme

DBS Customers: User flow



acme



STEP 4

A notification from the DBS app will be sent to your phone. Tap on the notification to open the DBS app, and tap on '**Approve**' to authorise the eGIRO set up.

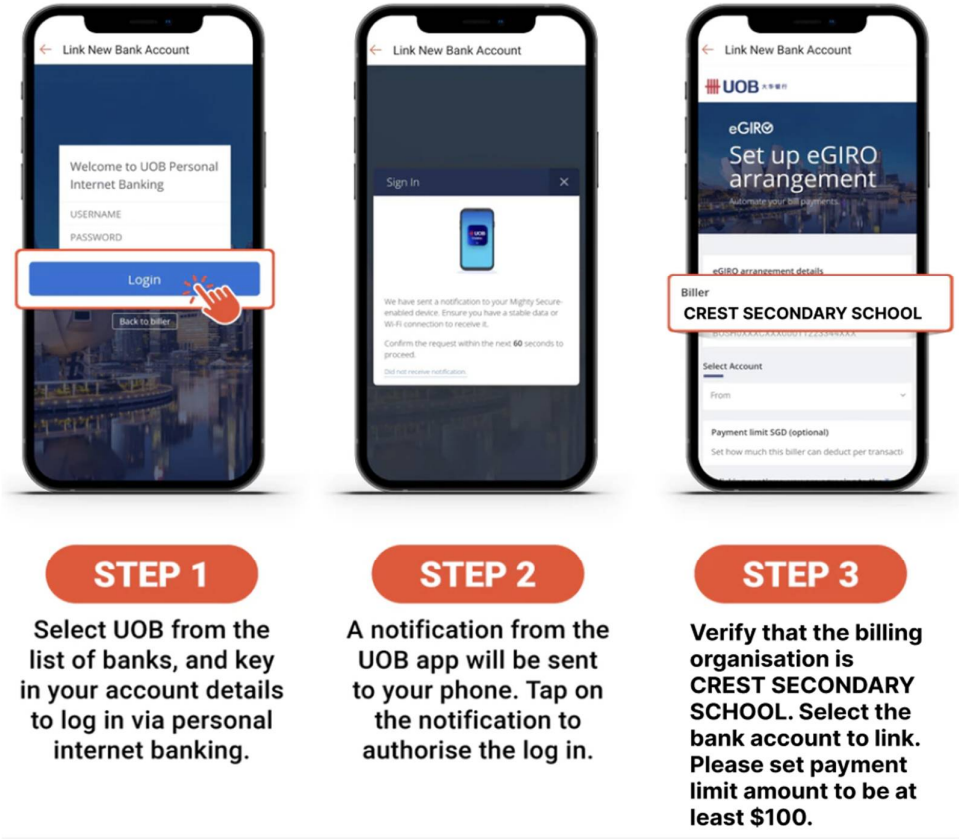
STEP 5

After your request has been submitted, log out to be redirected back to **Acme's webpage.**

STEP 6

Your bank account has been linked successfully.*

UOB Customers: User flow



STEP 1

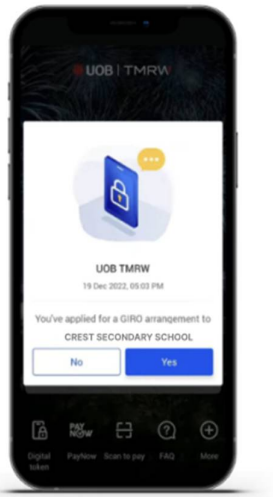
Select UOB from the list of banks, and key in your account details to log in via personal internet banking.

STEP 2

A notification from the UOB app will be sent to your phone. Tap on the notification to authorise the log in.

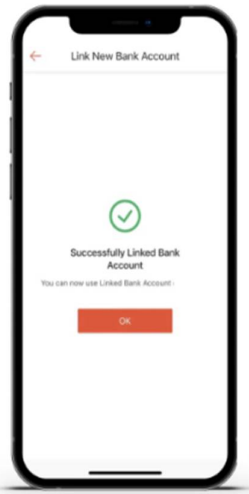
STEP 3

Verify that the billing organisation is CREST SECONDARY SCHOOL. Select the bank account to link. Please set payment limit amount to be at least $100.



STEP 4

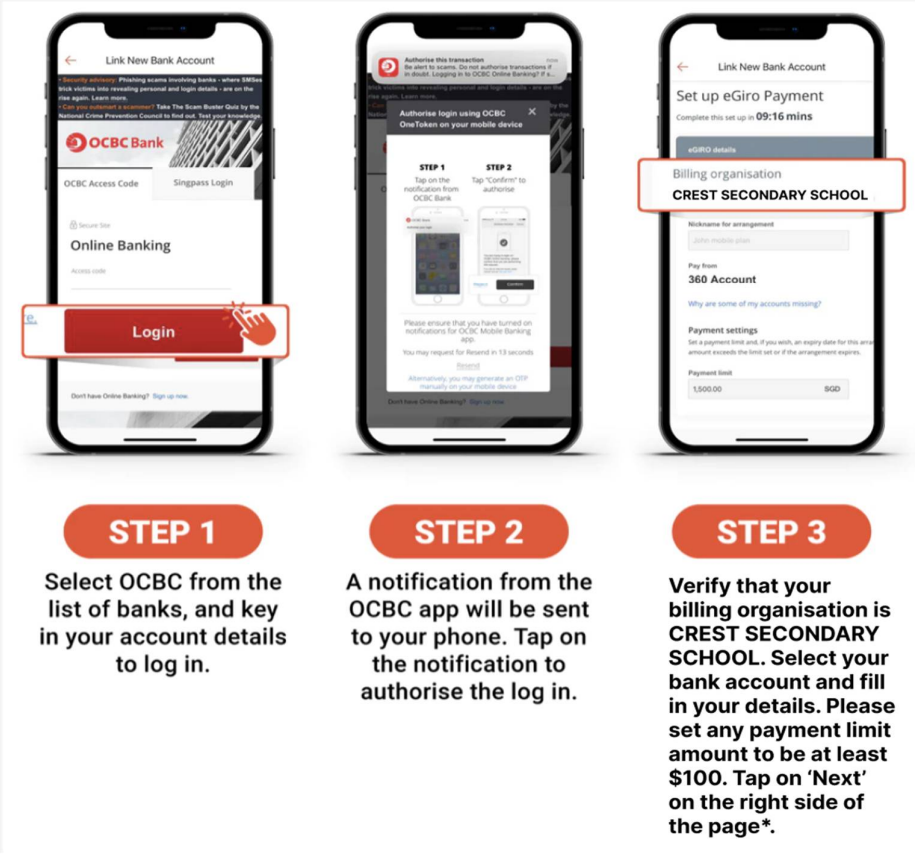
Another notification from the UOB app will be sent to your phone. Tap on the notification to open the UOB app, and tap on '**Yes**' to authorise the eGIRO set up.

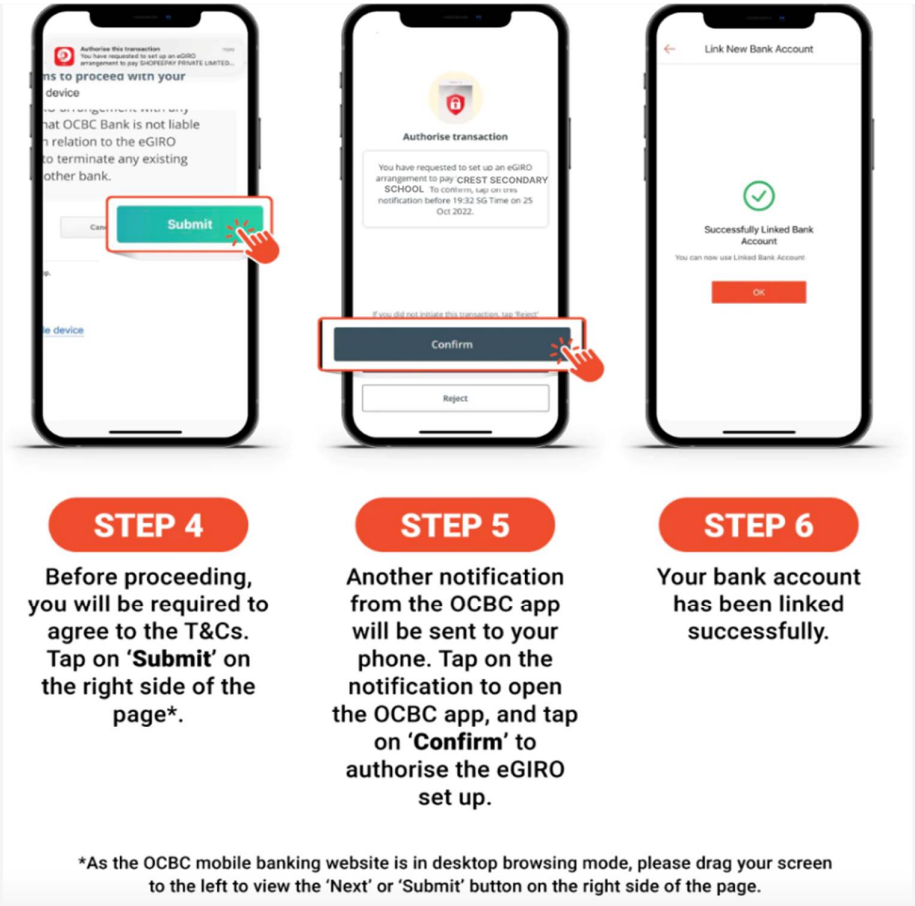


STEP 5

Your bank account has been linked successfully.

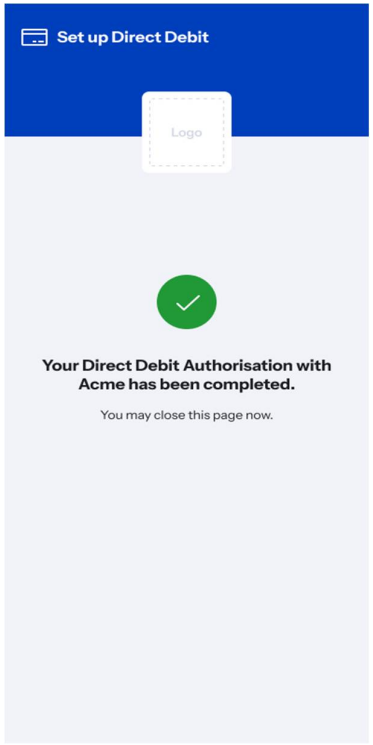
OCBC Customers: User flow



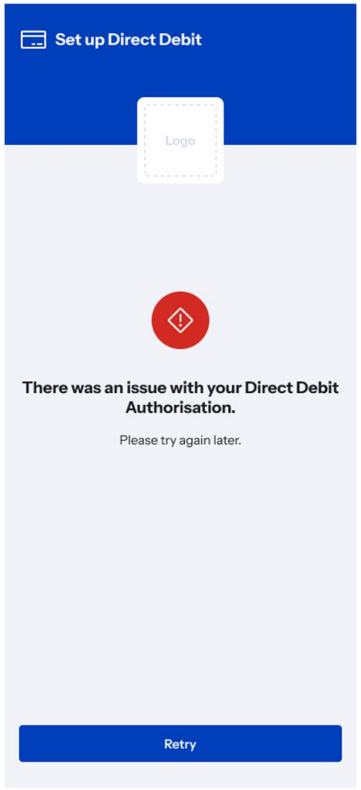

Submit
Authorise transaction
You have requested to set up an eGIRO arrangement to pay CREST SECONDARY SCHOOL. To confirm, tap on this notification before 19:32 SG Time on 25 Oct 2022.
Confirm
Reject
Link New Bank Account
Successfully Linked Bank Account
You can now use Linked Bank Account
OK
STEP 4
Before proceeding, you will be required to agree to the T&Cs. Tap on 'Submit' on the right side of the page*.
STEP 5
Another notification from the OCBC app will be sent to your phone. Tap on the notification to open the OCBC app, and tap on 'Confirm' to authorise the eGIRO set up.
STEP 6
Your bank account has been linked successfully.
*As the OCBC mobile banking website is in desktop browsing mode, please drag your screen to the left to view the 'Next' or 'Submit' button on the right side of the page.

Step 4

1. After going through the flow, you will see the following:
    a. Successful



b. Unsuccessful



There will be a reason shared. Please try again based on that reason.